

MINUTES OF REGULAR MEETING

Board of Education
Coventry Local School District

Tuesday, March 20, 2007

The Coventry Local School District Board of Education met in Regular Session on Tuesday, March 20, 2007 at 6:00 p.m. at Lakeview Elementary School, 2910 South Main Street, Akron, Ohio 44319 with the following roll call: Mr. William S. Breitenbach, present; Mrs. Tina L. Gable, present; Mr. Bernard C. Thompson, present; Mr. Robert L. Wohlgamuth, present; and Mr. David V. Andrews, present.

The Board observed a moment of silence and then led the meeting in the Pledge of Allegiance.

Moved by Breitenbach, seconded by Wohlgamuth, that the minutes of February 20, 2007 Regular Meeting and the March 1, 2007 Special Meeting be approved as presented. **07-53**

Roll Call: Breitenbach, yes; Wohlgamuth, yes; Gable, yes; Thompson, yes; Andrews, yes. President declared the motion carried.

Moved by Breitenbach, seconded by Wohlgamuth, that the Board waive the second reading of the following policy and consider the first reading as the final reading. **07-54**

Roll Call: Breitenbach, yes; Wohlgamuth, yes; Gable, yes; Thompson, yes; Andrews, yes. President declared the motion carried.

Moved by Thompson, seconded by Breitenbach, that the Board of Education adopt the following records disposal policy: **07-55**

The orderly acquisition, storage and retention of school district records is essential for the overall efficient and effective operation of the district. The Board of Education establishes a district records commission to govern matters pertaining to district records, their retention and disposal in accordance with ORC 149.41.

The records commission shall consist of the board president, treasurer, and superintendent. The treasurer shall serve as chairman/secretary of the district records commission. The members of this commission shall appoint necessary records officers through the district to carry out the necessary work associated with district records.

The district records commission shall meet at least once annually to review certificates of records disposal forms (RC-3) as submitted by the records officers. Upon the approval of the commission, such records may be disposed of, pursuant to the following standards:

1. Procedures to dispose of records according to the school district's approved schedule of records retention and disposition (RC-2) will be initiated annually.
2. Records officers will list those eligible, disposable records on the certificate of records disposal (RC-3), in accordance with the district's approved schedule.
3. The records commission shall review the certificates of records disposal forms as submitted, annually.
4. Upon the commission's approval, the certificates (RC-3) will be forwarded as follows:
 - Original - Forward the original to the Ohio Historical Society Network Specialist for your County. See attached map to determine your County's Record Specialist.
 - Copies - Keep one copy for the Record Commission files.
 - The Ohio Historical Society Records Specialist will send a copy to the State Auditor's office on your behalf. The school district does not need to send a copy to the State Auditor's office.
5. Records shall be destroyed only as directed by the district records secretary.
6. The district records shall develop the necessary regulations and record retention schedules to carry out their purpose.

Roll Call: Thompson, yes; Breitenbach, yes; Gable, yes; Wohlgamuth, yes; Andrews, yes. President declared the motion carried.

Acting upon the recommendation of Lee Ann Weisenmiller, Treasurer, **07-56** it was moved by Breitenbach, seconded by Thompson, that all of the following items appearing in the agenda constitute the consent calendar and are adopted by one motion:

- that the Treasurer's financial reports for the period ended February 28, 2007 be accepted and placed on file.
- that the appropriation modifications and budget modifications for the period February 1, 2007 through February 28, 2007 be accepted and placed on file. (Exhibit T-1)

Roll Call: Breitenbach, yes; Thompson, yes; Gable, yes; Wohlgamuth, yes, Andrews, yes. President declared the motion carried.

Acting upon the recommendation of Lee Ann Weisenmiller, Treasurer, **07-57** it was moved by Wohlgamuth, seconded by Thompson, that all of the following items appearing in the agenda constitute the consent calendar and are adopted by one motion:

- that the following Purpose & Goals Statements for the 2006-07 school year be accepted:
 - Per the request of Jon Hibian, Coventry High School Principal
 1. Class of 2007 (revised)
 - Per the request of Ken Long, Supervisor of Athletics
 1. Softball Fund Raisers

- that the Board renew the district's property, liability, and bus fleet insurance with the Indiana Insurance Company through the George Ayers Insurance Agency for the period April 1, 2007 through April 1, 2008.

- that the Board of Education accept the amounts and rates as determined by the Summit County Budget Commission and authorizing the necessary tax levies and certifying them to the County Auditor as per Exhibit T-2.

- that the Board enter into an agreement with Rea & Associates to provide the following services to the district:
 - GAAP financial reporting for a three-year period:

2006-2007	\$11,000
2007-2008	\$11,000
2008-2009	\$11,000

 - one-year extension of our current contract for Compliance Auditing

2006-2007	\$19,750
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- that the Board enter into an agreement with CASNET to provide document conversion and other micrographic services for digitizing of financial and payroll documents for the twelve-month period February 2007 through February 2008 per Exhibit T-3.

Roll Call: Wohlgamuth, yes; Thompson, yes; Breitenbach, yes; Gable, yes; Andrews, yes. President declared the motion carried.

Acting upon the recommendation of Russell Chaboudy, Superintendent, **07-58** it was moved by Thompson, seconded by Wohlgamuth, that all of the following items appearing in the agenda constitute the consent calendar and are adopted by one motion:

- that the Board grant two-year administrative contracts to the following for the position indicated, effective August 1, 2007 through July 31, 2009:

Timothy Bryan (Elementary Principal) 205 days
Adam Griffin (Middle School Assistant Principal) 205 days
Tina Norris (Middle School Principal) 215 days
Samuel Pepper (High School Assistant Principal) 210 days

- that the Board rescind the following supplemental contract granted for the 2006-07 school year:

Toni Williams – Chess Club Advisor (Coventry Junior High) 1%

- that the Board approve an additional .5% to each of the following supplemental contracts for the 2006-07 school year:

Kellie McKenzie – Spirit Club Advisor
Jennifer Morgan – Spirit Club Advisor

- that the Board approve supplemental positions and contracts for the 2006-07 school year for spring sports per Exhibit S-1.

Roll Call: Thompson, yes; Wohlgamuth, yes; Breitenbach, yes; Gable, yes; Andrews, yes. President declared the motion carried.

Acting upon the recommendation of Russell Chaboudy, Superintendent, **07-59** it was moved by Gable, seconded by Thompson, that the Board approve stipends for the Virtual Learning Academy instructors for the 2006-07 school year per Exhibit S-2.

Roll Call: Gable, yes; Thompson, yes; Breitenbach, yes; Wohlgamuth, yes; Andrews, yes. President declared the motion carried.

Acting upon the recommendation of Russell Chaboudy, Superintendent, **07-60** it was moved by Gable, seconded by Wohlgamuth, that all of the following items appearing in the agenda constitute the consent calendar and are adopted by one motion:

- that the Board employ the following for the position indicated contingent upon receipt of a clear record of the required background check, drug screening, TB test results, and completion of all state mandated requirements:

Jodi Burroughs – 3-hour Cook’s Helper (Erwine)
effective 3/21/07

- that the Board approve an additional 15 minutes per day for the following lunch recess assistants at Turkeyfoot effective 1/29/07 through the end of the 2006-07 school year:

Sandra Kirk
Betty Thomas

- that the Board approve the following individuals as classified substitutes for the 2006-07 school year:

Victoria Barden; Melissa Barnard
Lori Boswell; Diane Smith

Roll Call: Gable, yes; Wohlgamuth, yes; Breitenbach, yes; Thompson, yes; Andrews, yes. President declared the motion carried.

Acting upon the recommendation of Russell Chaboudy, Superintendent, **07-61** it was moved by Breitenbach, seconded by Wohlgamuth, that all of the following items appearing in the agenda constitute the consent calendar and are adopted by one motion:

- that the Board accept a grant from the Martha Holden Jennings Foundation in the amount of \$2,897.00 for Erwine Middle School.
- that the Board approve the expenditures over \$1,000 per Exhibit S-3.
- that the Board approve Dairymen's as the vendor to provide dairy products for our lunchrooms for the remainder of the 2006-07 school year.
- that the Board approve spending up to \$40,000 for renovation and maintenance of the Portage Lakes Fitness Center and up to \$10,000 for new or replacement equipment.
- that the Board approve the new and/or revised policies per Exhibit S-4.

Roll Call: Breitenbach, yes; Wohlgamuth, yes; Gable, yes; Thompson, yes; Andrews, yes. President declared the motion carried.

Acting upon the recommendation of Russell Chaboudy, Superintendent, **07-62** it was moved by Gable, seconded by Thompson, that the Board accept the following donations to the Parent Mentor Program:

\$200.00 from Monte Enterprises, Inc.
\$500.00 from American Legion Garfield Memorial Post #566

Roll Call: Gable, yes; Thompson, yes; Breitenbach, yes; Wohlgamuth, yes; Andrews, yes. President declared the motion carried.

Acting upon the recommendation of Russell Chaboudy, Superintendent, **07-63** it was moved by Wohlgamuth, seconded by Gable, that all of the following items appearing in the agenda constitute the consent calendar and are adopted by one motion:

- that the Board adopt the school calendars for the school years per Exhibit S-4 & S-5:

2007-2008
2008-2009

- that the Board designate the following dates as calamity make-up days for the school years as indicated, if needed per ORC. 3313.482.

2007-2008: 6/6 – 6/9 – 6/10 – 6/11 – 6/12
2008-2009: 6/5 – 6/8 – 6/9 – 6/10 – 6/11

Roll Call: Wohlgamuth, yes; Gable, yes; Breitenbach, yes; Thompson, yes; Andrews, yes. President declared the motion carried.

Moved by Wohlgamuth, seconded by Gable, that the Board approve the the following resolution to close Cottage Grove Elementary effective with the end of the 2006-07 school year: **07-64**

WHEREAS; The Coventry Local School District believes in a caring and safe learning environment, and;

WHEREAS: The Coventry Local School District believe that the health and safety of our students and staff is of paramount importance, and;

WHEREAS; The Coventry Local School District desires to improve the quality of Education by improving the quality of the learning environment;

NOW, THEREFORE, BE IT RESOLVED; That the Coventry Board of Education hereby requests and directs the Superintendent and Treasurer to initiate the actions required to take these initial actions:

1. Make the necessary plans and preparations to permanently close Cottage Grove Elementary School effective the last day of this current school year (June 1, 2007);
2. To direct the relocation and reassignment of all students and staff from Cottage Grove School to other district buildings;
3. To begin the process necessary for the preparation, renovation, demolition and construction to accommodate, as needed, all students in a warm, safe and dry environment.

Roll Call: Wohlgamuth, yes; Gable, yes; Breitenbach, yes; Thompson, yes; Andrews, yes. President declared the motion carried.

There being no further business to come before the Board, it was moved **07-65** by Gable, seconded by Wohlgamuth, to adjourn the meeting.

Roll Call: Gable, yes; Wohlgamuth, yes; Breitenbach, yes; Thompson, yes; Andrews, yes. President declared the motion carried. Meeting adjourned.

David V. Andrews, President

Attest: Lee Ann Weisenmiller, Treasurer